



FAIHP
Fresno American Indian Health Project



JOB VACANCY ANNOUNCEMENT

Fresno American Indian Health Project is seeking a qualified and committed team member for the following position:

Instructional Aide II

Title: Instructional Aide II
Department: Administration
Supervised by: Clubhouse Program Manager
Supervises if applicable: None
Travel Required: Some
Salary Range: Starting at \$19.00/hour
Type: Part-time; 20 hours per week, Non-Exempt

Under direct supervision of the Clubhouse Program Manager, the Instructional Aide II is responsible for providing personalized instructional services for students in grades K-12 in order to assist the students in their education endeavors. This also includes academic assistance to assigned students, either in a group or individually, in specific subject matters to include math, English, history, science and other subjects required for graduation from elementary and secondary schools. Maintains confidentiality of all privileged information.

MANDATORY MINIMUM REQUIREMENTS

- BA or BS from an accredited university
- Ability to communicate effectively and develop a working relationship with Native American students, parents and school officials.
- Ability to work with Native American children from diverse and economic backgrounds.
- Ability to follow written and verbal direction.
- Ability to pass in depth background checks including driving record, criminal background, employment verification and educational background.
- Demonstrable experience utilizing a computer, typing, and utilizing basic software.
- Valid California Driver's license that is insurable on the company vehicle insurance policy.

Posting Date: 09/05/2019

Closing Date – Open Until Filled

Submit Resume or CV to jobs@faihp.org