



## JOB OPPORTUNITY

Fresno American Indian Health Project seeks a qualified, committed, and experienced person for the following position:

### **COMMUNITY GARDEN COORDINATOR**

Department: Native Wellness Services Department

Reports to: Director of Native Wellness Services

Supervises: No

Travel Required: Occasional

Starting Salary: \$17.50 per hour (D.O.E.)

Type: Full-time, non-exempt

#### **POSITION SUMMARY:**

The Community Garden Coordinator is responsible for growing and maintaining the garden and helping build and coordinate the FAIHP Community Garden, organizing the schedule and implementation of events, activities, workshops, maintenance, and volunteerism for FAIHP's community garden. The Community Garden Coordinator oversees the project, ensuring this community collaboration is successful. The position is also responsible for community outreach and building through presentations, education sessions, and regularly meeting with Fresno Community and agencies members. The Community Garden Coordinator will conduct ongoing outreach efforts to the American Indian community to ensure the garden is regularly utilized and maintained in the spirit of the purpose it was created – as a healing gathering location for wellness and cultural sharing. This position is also responsible for implementing ongoing cultural activities, programming, and education for individuals, groups, youth, and families.

The community garden is located near The Fresno Discovery Center.

#### **MINIMUM REQUIREMENTS**

##### **EDUCATION:**

- Associate or bachelor's degree in social services community organizing, agriculture, or related field.

##### **EXPERIENCE:**

- Minimum 1-year experience in community organizing and/or demonstrating program/community development skills.

##### **LICENSE/CERTIFICATIONS:**

- Active CA driver's license

##### **SKILLS:**

- Basic knowledge of gardening for the Central Valley environment.
- Extensive knowledge of local Native American horticulture practices.
- Familiar with Native American medicinal plants for the Central Valley. Ability to work and supervise volunteers to promote cooperation and team building.
- Comfortable with public speaking and solid communication skills.
- Intermediate to advanced computer skills, using MS Office suite (Word, Excel, Outlook, PowerPoint)
- Experienced in community organizing.
- Strong written and verbal communication skills.
- Problem-solving skills and resourceful thinking.
- Strong empathy and interpersonal skills.
- Detail-oriented and excellent organizational skills.
- Patience and knowledge to train culturally diverse staff, interns, and volunteers at various understanding levels of computer usage.

*A clear background check, drug screen, COVID-19 vaccinations, and negative TB screen are necessary for employment.*

FAIHP offers a robust benefits package that includes:

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|--------------------|---------------------|--------------------|
| • Health Insurance | • Life Insurance    | • Sick             |
| • Dental Insurance | • 403(b) retirement | • 16 paid holidays |
| • Vision           | • Vacation          | per year           |

Submit your Resume to [jobs@faihp.org](mailto:jobs@faihp.org) or complete a FAIHP Employment Application by visiting our website at [www.faihp.org](http://www.faihp.org)

**Posting Date: 04/28/2023**

**Closing Date- Open until filled**