



JOB OPPORTUNITY

Fresno American Indian Health Project seeks a qualified, committed, and experience program director for the following position:

Supportive Services Program Manager

Starting Salary: \$64,000 (D.O.E.)

Type: Full-time, Exempt

Travel Required: Occasionally

Position Summary:

The focus of the Supportive Services Program is to ensure that Native American individuals and families in need of wrap-around services, particularly for homelessness (e.g., are homeless, may need rapid re-housing, supportive housing, and/or prevention services) have access to such services. The Supportive Services Program Manager is responsible for the development, implementation, supervision, and overall daily operations of FAIHP's Bringing Families Home, Home Safe, and Housing & Disability Advocacy Programs. The Supportive Services Program Manager will coordinate and manage housing/homeless programs and operations. This position will determine where to invest resources, recommend policies, and partner with various community organizations to help keep Native American families in the homes that they already live in, help to address the experience of homelessness, and connect residents to new housing opportunities.

MINIMUM REQUIREMENTS

EDUCATION:

- Bachelor's degree in psychology, social work, or a related field.

EXPERIENCE:

- 4 years of case management or related experience (ideally in a supportive service setting).
- Ideal candidate will have experience working with Native American communities and management skills.

LICENSE/CERTIFICATIONS:

- Active CA driver's license

SKILLS:

- Experience with and understanding of crisis intervention and differing types of trauma.
- Maintain a high level of consciousness and sensitivity to homeless individuals, families, and issues (e.g., substance use, domestic violence, etc.).
- Ability to plan, prioritize, and direct the work of others.
- Can easily establish and maintain effective working relationships among staff.
- Intermediate to advanced computer skills, using MS Office suite (Word, Excel, Outlook, PowerPoint).
- Strong written and verbal communication skills.
- Problem-solving skills and resourceful thinking.
- Strong empathy and interpersonal skills.
- Detail-oriented and excellent organizational skills.
- Attention to detail and analytically driven.
- Patience and knowledge to train culturally diverse staff, interns, and volunteers at various understanding levels of computer usage.

A clear background check, drug screen, COVID-19 vaccinations, and negative TB screen are necessary for employment.

FAIHP offers a robust benefits package that includes:

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| • Health Insurance | • Life Insurance | • Sick |
| • Dental Insurance | • 403(b) retirement | • 16 paid holidays |
| • Vision | • Vacation | per year |

Submit your Resume to jobs@faihp.org or complete a FAIHP Employment Application by visiting our website at www.faihp.org

Posting Date: 02/15/2023

Closing Date- Open until filled