



JOB OPPORTUNITY

Fresno American Indian Health Project seeks a qualified, committed, and experience program director for the following position:

CARE COORDINATOR

Title: Care Coordinator
Department: Care Integration Department
Supervised By: Director of Care Integration
Supervises: N/A
Travel Required: Locally <10%
Starting Salary Range: \$50,000 - \$65,000
Type: Full-Time, Non-Exempt

The Care Coordinator serves as a vital link in the Care Integration Department and to the Health Education Team. This role is responsible for coordinating all system of care services for clients and collaborates with case managers in executing individualized care plans to address social, economic, academic, familial, cultural, medical, and other issues that impact the client's functioning and well-being, particularly for pregnant women, children and families. All services are designed to enhance the health and well-being of American Indian and Alaska Native women, children and families and this role participates as a wraparound interdisciplinary team member to support client care, provide essential outreach and case management and coordinate internal and external services and ensure high quality outcomes. Knowledge of local resources and familiarity with comprehensive care plans designed to address the multifaceted needs of clients, including social, economic, as well as cultural factors will be essential for the success of this position.

MINIMUM REQUIREMENTS:

EDUCATION:

- High School Diploma or GED required
- Some College or a College Degree is preferred

EXPERIENCE:

- Minimum of 2 years of experience as a patient advocate, social services coordinator, or similar role.
- Experience engaging with the American Indian/Alaska Native community is highly desirable.

LICENSE/CERTIFICATIONS:

- Active CA Driver's License.

SKILLS:

- Strong knowledge of health care services and processes for clients and their families.
- Intermediate to Advance Level in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint).
- Excellent written and verbal communication skills, with the ability to convey complex information clearly.
- Strong problem-solving skills and resourceful thinking.
- Strong empathy and interpersonal skills.
- Detail-oriented with strong organizational abilities.

A clear background check, drug screen, COVID-19 vaccinations, and negative TB screen are necessary for employment.

FAIHP offers a robust benefits package that includes:

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| • Health Insurance | • Life Insurance | • Sick |
| • Dental Insurance | • 403(b) retirement | • 16 paid holidays |
| • Vision | • Vacation | per year |

Submit your Resume to jobs@faihp.org or complete a FAIHP Employment Application by visiting our website at www.faihp.org